

## MSCA Tournament Director Compensation Policy

**Duties of the Chief Tournament Director (henceforth referred to as the Chief TD):** The duties of Chief TD are to choose the Assistant TD(s), provide the necessary materials for running the event, collect and return all onsite entry fees by the next MSCA meeting, direct the tournament, and provide and award all the prizes for the event. The Chief TD can delegate some of their responsibilities to the Assistant TDs. However, the Assistant TD(s) may consult with the MSCA board if they feel too many responsibilities have been placed on them. TD will work with the MSCA Treasurer on all finance matters related to the tournament.

**Who should be the Chief TD?:** Any USCF director, in good standing, of Local TD rank or higher, who is certified to direct the event's expected number of players, can run an MSCA event with the approval of the MSCA board (if the director is on the board, they must abstain from voting for themselves). Note: Senior TDs or better should run events with 100+ expected. The MSCA board should give priority to directors who **need directing credit** from the event to advance to the next TD certification level, which promotes growth in the state TD community. Otherwise, whenever possible, the board should select several different Chief TDs throughout the year to avoid dependence on only a few individuals.

**Notes for Compensation of TDs for services rendered:** The Chief TD of an MSCA event may ask the board for different compensation instead of the standard model below (this must be approved on a case-by-case basis by a majority of the MSCA board at least a month before the tournament).

**Standard TD Compensation Model:** This model was created in 2019 and should be adjusted for inflation as needed by a majority vote of the MSCA board. The most recent update will be effective in June 2022. The Chief TD fund shall be \$3.75 per player multiplied by the number of days in the schedule each player attends. For instance, the Chief TD fund receives \$11.25 for a player in the 3-day Open section but only \$3.75 for a player in a Sunday Tornado. The Assistant(s) TD fund shall be \$1.50 per player multiplied by the number of days in the schedule each player attends. The Chief Assistant TD (listed on the USCF rating report) must receive at least two-thirds of the Assistant TD fund. Other Assistant(s) who may be listed as Chief or Assistant TD(s) of a section must receive at least one sixth of the original Assistant TD fund. The Chief TD is responsible for deciding how the funds are divided but cannot divert funds from the Assistant(s) TD fund to their fund! If more Assistants are needed at a particular event than can be paid from the Assistant TD fund, The Chief TD must pay them with their funds.

**Volunteers:** TD(s), who are listed on the USCF rating report, must be paid unless they decide to become volunteer(s). Other volunteer(s), who are not listed on the USCF rating report are unpaid but can be reimbursed for supplies, etc. bought under the direction of the Chief TD.

**Paying out Prizes:**

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All money prizes must be paid out with checks. This should be done by the Chief TD (or Treasurer if hiring a non-regular or out of state TD) using the MSCA TD Checking Account. If the TD forgets to order checks, checks are to be ordered and prizes sent by mail. Cash should never be awarded!

**Competence Bonus to the Chief TD:** When there are issues, like multiple late rounds, no onsite awards, no standings/wallcharts for a round, no financial report within a month, and other core tournament problems, the responsibility lies with the Chief TD. However, if it is assessed by the MSCA board that the Chief TD ran the event well, a bonus of \$1.50 per player per day should be awarded. Chief TDs who live in MN and have directed two or more MSCA events in the past have the responsibility to contact the MSCA board for access to the TD checking account. Otherwise, the bonus should go to the person who pays out the prizes! If a Chief TD fails to receive this bonus in two consecutive events other qualified TDs should be given priority by the board for the next three events.

**Minimum TD Funds:** If the turnout for an event is small the Chief and Assistant TD(s) may choose the following minimum TD funds: Chief TD Fund is \$175 per day, and Assistant(s) TD Fund is \$60 per day, with the same rules for distribution as the standard TD Compensation Model.

**Example 2-Day Event with 100 players 4 Assistant TDs:**

Chief TD Fund =  $\$3.75 \times 100 \text{ players} \times 2 \text{ days} = \$750$

Assistant(s) TD Fund =  $\$1.50 \times 100 \text{ players} \times 2 \text{ days} = \$300$

Minimum Assistant payments

Chief Assistant  $\frac{2}{3} \times \$300$  about \$200

Assistant-Two  $\frac{1}{6} \times \$300$  about \$50

Assistant-Three  $\frac{1}{6} \times \$300$  about \$50

Assistant-Four  $\frac{1}{6} \times \$300$  about \$50 (\$50 will be from the Chief TD fund)

However, the Chief TD can pay their Assistants more if they choose.

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